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TRAINING PROVIDERS' CIRCULAR NO. 5/2024

EFFECTIVE IMPLEMENTATION OF HRD CORP TRAINER'S DEVELOPMENT FRAMEWORK (HRD-TDF)

1. PURPOSE

The purpose of this Circular is to inform all Human Resources Development Corporation (HRD Corp) registered Training Providers, as well as certified and exempted Trainers on the implementation of HRD Corp Trainers' Development Framework (HRD-TDF) which will become effective on 1st of January 2025.

2. BACKGROUND

- 2.1 The HRD-TDF is an initiative specifically designed to safeguard the quality of training conducted under various HRD Corp schemes. This is done to ensure all active trainers meet the required quality baseline standard to create a pool of competent and skilled training professionals. This will support the human capital development needs of the nation through quality and effective training programmes in the market.
- 2.2 HRD-TDF was implemented on the 1st of January 2021 to ensure all HRD Corp certified trainers remain active by continuously developing themselves throughout their training careers.
- 2.3 Based on request from training community, further extension of the grace period was given until the 31st of December 2024 to all active trainers to obtain their Accreditation Certificate.

3. FULL IMPLEMENTATION OF HRD-TDF

- 3.1 Trainers need to successfully complete the accreditation process to obtain HRD Corp Accredited Trainer status. There are two (2) options to obtain this status. These are:
- i. **Accreditation by Assessment** – applicable for all TTT Certified and TTT Exempted Trainers after the 1st of January 2021; and
 - ii. **Accreditation by Activity** – applicable only for TTT Certified and TTT Exempted status accomplished before the 1st of January 2021.
- 3.2 Effective the 1st of January 2025, all HRD Corp certified active trainers are required to acquire the Accreditation status to deliver training within HRD Corp ecosystem.

4. CONCLUSION

- 4.1 For more information, a comprehensive guideline and related supporting documents on the accreditation process are available on our official portal at <https://linktr.ee/hrdtdf>.
- 4.2 For further clarification and assistance, please email the Training Market Support at ymdsupport@hrdcorp.gov.my.

Thank you.

'Delivering Quality, Developing Excellence'
'Malaysia MADANI'



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