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Date: 12 November 2024

EMPLOYERS CIRCULAR NO. 4/2024

IMPLEMENTATION OF E-INVOICE

1.0 PURPOSE

The purpose of this circular is to inform all employers, training providers, trainers and individuals registered with the Human Resource Development Corporation (HRD Corp) about the implementation of e-Invoicing and the ensuing information required from all stakeholders to support the implementation.

2.0 BACKGROUND

- 2.1 In line with the Government's Budget 2024 announcement, HRD Corp is implementing e-Invoicing to enhance the efficiency of national tax administration management, and meet the demands of current technological advancements.
- 2.2 The implementation will impact all employers, trainers, training providers and individuals.

3.0 E-INVOICE

- 3.1 The e-Invoice requires information from employers, training providers and individuals that are unavailable in HRD Corp's database, such as Tax Identification Number, Sales and Service (SST) Registration Number, Malaysian Standard Industrial Classification (MSIC) Code, IRBM Classification Code, and other details.

PEMBANGUNAN SUMBER MANUSIA BERHAD (545143-D)

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- 3.2 HRD Corp will communicate with all stakeholders on the information required through email and via our official website.

4.0 IMPLEMENTATION DATE

- 4.1 This e-Invoicing initiative will be effective from **1 January 2025**.

5.0 CLOSING

- 5.1 For further clarification or assistance, kindly contact our Call Centre at 1800-88-4800 or email to support@hrdcorp.gov.my

Thank you.

Delivering Quality, Developing Excellence
'Malaysia MADANI'



DATUK WIRA SHAHUL DAWOOD
Chief Executive
Human Resources Development Corporation