



FREQUENTLY ASKED QUESTIONS

HRD AWARDS 2024

(TRAINING PROVIDERS AND TRAINERS)

1. WHAT IS THE HRD AWARDS 2024?

- i. The HRD Awards is the highest national recognition in the field of human capital development, awarded by Human Resource Development Corporation (HRD Corp).
- ii. The Awards was introduced by HRD Corp in 2001 to recognise its registered training providers and trainers who have consistently performed at a high level and demonstrated excellence in the training landscape. They are also adept at adopting the best methods for developing programmes that align with current industry trends.

2. WHO CAN SUBMIT A PROPOSAL TO THE HRD AWARDS 2024?

HRD Corp Registered Training Providers and Trainers who have fulfilled the criteria below are eligible to participate in the Awards:

- i. Training Provider: HRD Corp Training Providers that consistently obtained high numbers of training and engagement with employers.
- ii. Trainer: HRD Corp Accredited Trainers who actively conduct training under HRD Corp's purview.
- iii. No history of any complaints filed against them in the past two years (2022-2023)

3. HOW WILL TRAINING PROVIDERS/TRAINERS BE NOTIFIED IF THEY ARE ELIGIBLE TO PARTICIPATE?

The secretariats will email the invitation together with the submission link and guidelines to all eligible training providers and trainers. The sharing session will be conducted hereafter.

4. WHAT HAPPENS TO MY PROPOSAL AFTER HRD CORP RECEIVES IT?

Upon receiving your proposal, it will undergo careful prerequisite assessment to determine Award Nominee eligibility. If the proposal meets the requirements, it will then proceed to evaluation by judges.

5. HOW AND WHEN WILL I BE NOTIFIED OF MY APPLICATION STATUS?

You will receive an email from the secretariat regarding your shortlisting after evaluation. The final winner will be announced at the awards ceremony.

6. WHEN WILL THE AWARDS CEREMONY BE HELD?

The award ceremony will be held tentatively on 2 October 2024. More information will be available soon.

7. WHAT IS THE DEADLINE FOR PROPOSAL SUBMISSION?

Submissions must be made strictly before or on **15 July 2024, by 5.30 pm**, using the online Submission Form, together with other supporting information or documents stated. Submissions after the deadline period will be rejected.

8. CAN THE SUBMISSION BE MADE VIA EMAIL?

No. All information/documents must be submitted via the Submission Form available at our website.

9. I HAVE PARTICIPATED IN THE PREVIOUS HRD AWARDS. AM I ELIGIBLE TO PARTICIPATE AGAIN?

Yes, you are eligible to participate again. However, previous winners from 2022 and 2023 cannot compete in the same award category for the HRD Awards 2024.

10. ARE THERE ANY CHARGES IMPOSED FOR TRAINING PROVIDERS/TRAINERS TO PARTICIPATE IN THE HRD AWARD 2023?

HRD Corp will not be imposing any charges for Training Providers/Trainers to participate in the HRD Awards 2024.

11. WILL THERE BE A BRIEFING SESSION FOR THE HRD AWARDS 2024?

The awards committee at HRD Corp will conduct special briefing sessions on guidelines and award information. To participate in one of these sessions, please register your interest and email to hrdawards2024@hrdcorp.gov.my.

12. WHAT IS THE RECOGNITION GIVEN TO THE WINNERS OF THE HRD AWARDS 2024?

Winners will be given prestigious trophies and certificates of excellence.

13. CAN WE JUST ANSWER THE QUESTIONS WITHOUT PROVIDING ANY SUPPORTING DOCUMENTS?

Training Providers/Trainers are advised to provide a combination of detailed explanations and relevant supporting documents for every question to strengthen their submissions. Supporting documents are therefore necessary to improve the chances of winning.

14. DO WE NEED TO PROVIDE ANSWERS FOR ALL SEGMENTS IN THE PROPOSAL TEMPLATE OR CAN WE SELECT WHICH QUESTIONS TO ANSWER?

All segments must be answered according to your selected award category template. Training Providers/Trainers can indicate "not applicable" if a question is not relevant to them. However, please be reminded that the winners will be selected based on the highest marks obtained for all the questions in the proposal.

15. HOW CAN I CONTACT THE HRD AWARDS SECRETARIAT?

For more details and enquiries, you may email to hrdawards2024@hrdcorp.gov.my.