

(REGISTERED EMPLOYERS ONLY)

HRD CORP WORKSHOP



MINISTRY OF HUMAN RESOURCES

HRD CORP
HUMAN RESOURCE DEVELOPMENT CORPORATION

Learn all about our processes from subject matter experts!

- Levy Payment
- Grant Application
- Claim Reimbursement

AGENDA

Day 1

8.30 AM - 9.00 AM:	Registration
9.00AM - 9.15 AM:	Pre-Test
9.15 AM - 10.30 AM:	Introduction about HRD Corp
10.30 AM - 10.45 AM:	Tea Break
10.45 AM - 1.00 PM:	HRD Corp Claimable Courses
1.00 PM -2.00 PM:	Lunch
2.00 PM - 3.00 PM:	Case Study / Post Test
3.00 PM - 3.30 PM:	New Initiatives
3.30 PM - 3.45 PM:	Tea Break
3.45 PM - 5.00 PM:	Hands-on-Exercise
5.00 PM:	End of Programme

Day 2

9.00 AM - 9.15 AM:	Pre-Test
9.15 AM - 10.30 AM:	Levy
10.30 AM - 10.45 AM:	Tea Break
10.45 AM - 1.00 PM:	Claim Reimbursement
1.00 PM -2.00 PM:	Lunch
2.00 PM - 3.30 PM:	Hands-on-Exercise
3.00 PM - 3.30 PM:	New Initiatives
3.30 PM - 3.45 PM:	Tea Break
3.45 PM - 5.00 PM:	Case Study / Post Test
5.00 PM:	End of Programme



Registration Fee
RM700.00 per pax
(Inclusive 6% SST)

TERMS AND CONDITION

1. Confirmation of attendance will be notified NO LATER THAN five (5) days prior to the workshop and is subject to a maximum of 35 seats.
**Kindly note that only approved registration will be notified via email.*
2. Any CANCELLATION is not allowed after the confirmation has been issued. HRD Corp reserves the right to debit the fees whenever you fail to oblige to the term and conditions established by HRD Corp.
4. The registration fee for this workshop will be debited from employers' levy.
5. If the employer has insufficient levy balance, payment can be made through e-payment channels JomPAY or FPX.



Scan QR Code
to register

For more information, please contact:



Saiful: 03-20964672
Syuhada: 03-20964685
Sharafuddin: 03-20964996



saiful@hrdcorp.gov.my
amirasyuhada@hrdcorp.gov.my
asharafuddinulhaq@hrdcorp.gov.my