



FORM 3 SCHEDULE OF ARREARS OF LEVY

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Levy Summary Details

Levy Summary as On 17/08/2015

Levy Balance(RM)	15,175.97	Total Reserve(RM)	0.00
Last Declared Wages(RM)	0.00	Last Contribution Month	01/2008
Total Levy Arrears(RM)	14,260.18	Total Interest Amount(RM)	327.00

Applications Pending For Approval

Adjustment [0](#) Form3 [0](#) Forfeit [0](#) Installment [0](#) Refund [0](#) Write-Off [0](#) Waive [0](#)

Schedule Year

Year In Which Levy Is Due 2015

Form Date 17/08/2015

Schedule Details

Month	No. of Employees	Basic Salary (RM) (a)	Fixed Allowance (RM) (b)	Total Wages (RM) (c)=(a)+(b)
January	-			-

STEP #4
Enter which year want
to update

STEP #5
Fill form
date

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Month	No. of Employees	Basic Salary	Fixed Allowance	Total Wages	Total Levy	Arrear Amount	Paid Amount	PSMB Use		Action
		(RM) (a)	(RM) (b)	(RM) (c)=(a)+(b)	(RM)	(RM)	(RM)	Levy Percentage	Levy Amount (RM)	
January	-			-		-	-	-		Edit
February	-			-		-	-	-		Edit
March	-			-		-	-	-		Edit
April	-			-		-	-	-		Edit
May	-			-		-	-	-		Edit
June	-			-		-	-	-		Edit
July	-			-		-	-	-		Edit
August	-			-		-	-	-		Edit
September	-			-		-	-	-		Edit
October	-			-		-	-	-		Edit

STEP #6
Choose which month to update & click EDIT

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➔ **STEP #7**
Basic salary
 ➔ **STEP #8**
No of employees
 ➔ **STEP #9**
Fixed allowance
 ➔ **STEP #10**
Update

- Schedule Details

Month	June *	No. of Employees	10 *
Basic Salary (RM)	20,000.00 *	Fixed Allowance (RM)	500.00 *
Total Wages (RM)	20,500.00 *	Levy Percentage	1.00 *
Total Levy (RM)	205.00 *	Arrear Amount (RM)	0.00 *
Paid Amount (RM)	0.00 *		

Update
Cancel

Month	No. of Employees	Basic Salary	Fixed Allowance	Total Wages	Total Levy	Arrear Amount	Paid Amount	PSMB Use	Action
(RM)	(RM)	(RM)	(RM)	(RM)	(RM)	(RM)	(RM)		

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STEP #11
Declarant name

STEP #12
Designation

STEP #13
MyKad no

STEP #14
Browse & Add attachment

Remarks

Declarant Details

Declarant Name: Muhammad *
Designation: Executive *

MyKad No.: 123445678890 *

Attachment *

File Description: Attach File: No file chosen

Allowed (Only .JPG, .JPEG, .BMP, .GIF, .PNG, .TIF, .PPM, .DOC, .DOCX, .PDF, .RTF, .XLS, .XLSX, .TXT, .PPT, .PPTX, .PPSX are allowed)

* Attachment required – **Payroll Summary** or **EPF Statement**

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STEP #15
Submit & waiting approval from PSMB

HRDF - Windows Internet Explorer provided by PSMB

Logout Last Login 17 Aug, 2015 10:34 am Welcome NOR SHADATUL SHIDA BINTI SHAHRIFFUON , Monday 12:18 pm

Applications

Applications > Levy > Levy Arrears > New Schedule Of Arrears

Levy Statement	Interest Statement	Save	Submit	Close	(RM)	(RM)	(RM)	(RM)	(RM)	(RM)
January	-				-	-	-	-	-	Est
February	-				-	-	-	-	-	Est
March	-				-	-	-	-	-	Est
April	-				180.45	0.00	-	-	-	Est
May	-				337.48	0.00	-	-	-	Est
June	-				337.48	0.00	-	-	-	Est
July	-				-	-	-	-	-	
August	-				-	-	-	-	-	
September	-				-	-	-	-	-	
October	-				-	-	-	-	-	
November	-				-	-	-	-	-	



THANK YOU.

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