

HRD Corp Grant Helper

PURCHASE OF TRAINING AIDS AND
SETTING-UP OF TRAINING ROOMS
SCHEME (ALAT)

Purposes: To submit application under ALAT scheme





Employer is allowed to purchase of training equipment and setting up of training rooms



To encourage more in-house retraining and skills upgrading of their employees by purchasing of training aids for the purpose of setting up, renovating or enhancing training rooms

Application Procedure:



Submission via e-TRiS under **ALAT scheme**. Application must be submitted by employers **before purchase of equipment and renovation**

Required supporting documents:

- 1 quotation from supplier for the purchase of training aids
- Layout of training room
- Indicate number of training room, internal trainer profile and LCD projector (for purchase laptop application)
- 1 quotation from supplier/contractor and 1 lay out plan / the measurement of the proposed setting up or renovation training room



Financial assistance is subject to a maximum of 30% of the levy balance as at 1st January in the year the application is submitted



Application must be submitted by employers **before purchase of equipment and renovation**

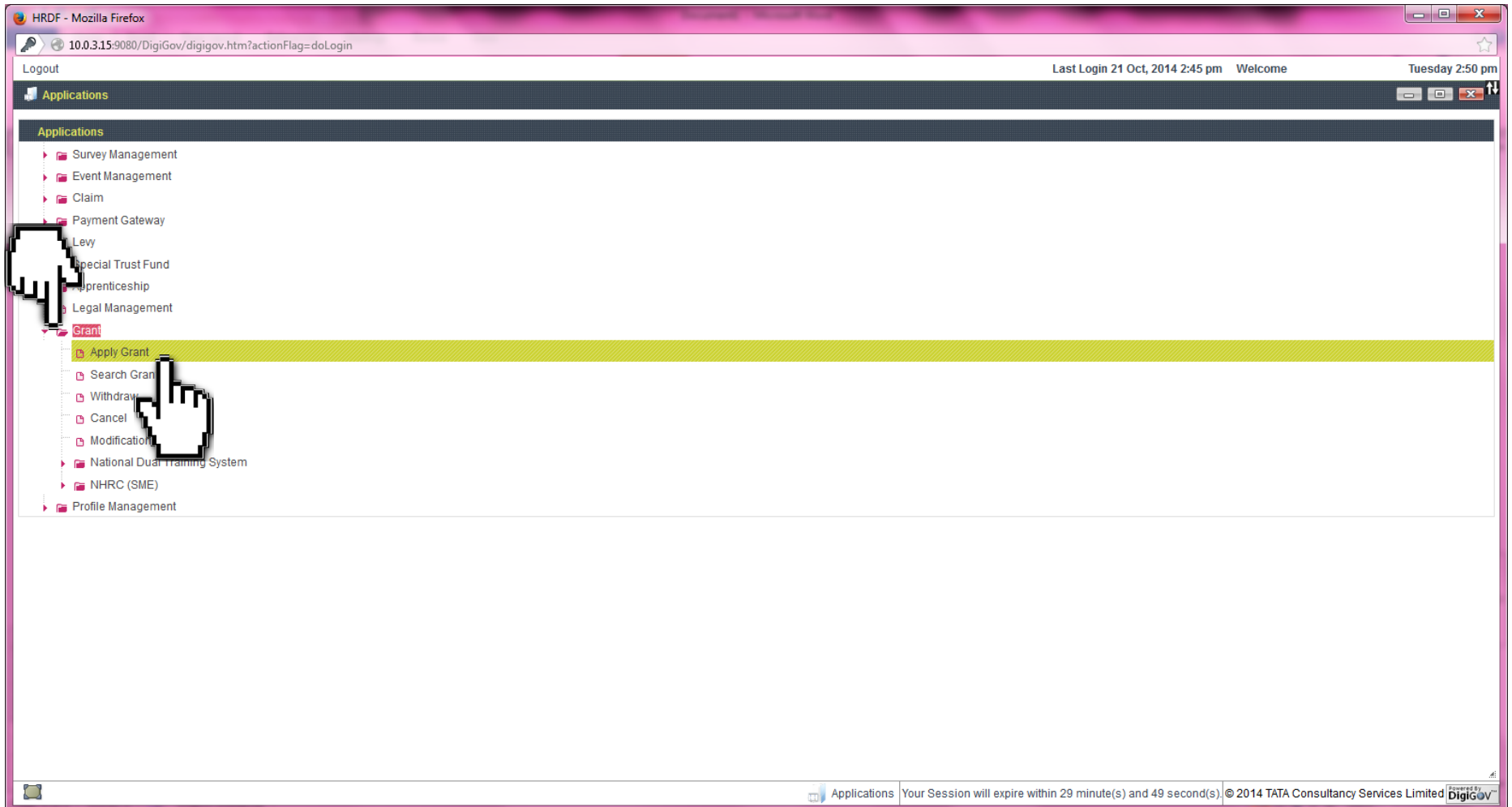
(6) Login to Employer's *eTRiS* account

(7) Click **Application**



(8) Click Grant

(9) Select Apply Grant



(10) Select **Scheme Code** as appropriate.

Logout Last Login 18 Feb, 2020 3:25 pm Welcome

Applications

Applications > Grant > Apply Grant

Apply New Grant

Levy Information


Company Name	[Redacted]	Levy Balance	RM 258,499.96
Total Grant Approved	RM 807,313.75	Grant Balance	RM 316,755.40
Total Amount Applied	RM 0.00		

Apply New Grant

Scheme Code ALAT : Training Facilities [* Preview Application Forms](#)

- Select
- ALAT : Training Facilities and Renovation**
- CBT : Computer Based Training (Development)
- FWT : Future Workers Training Scheme
- IT : Information Technology
- ITS : Industrial Training Scheme
- OJT : On The Job Training
- RPL : Recognition Prior Learning
- SBL : Skim Bantuan Latihan

Apply



(11) Fill in required information and click next

Employer's Profile	Estimated Cost For Training Scheme (RM)	Acknowledgement & Declaration of Employer	
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Levy Information

Company Name		Levy Balance	RM 258,499.96
Total Grant Approved	RM 807,313.75	Grant Balance	RM 316,755.40
Maximum Eligibility Amount	RM 70,539.12	Total Amount Applied	RM 0.00
Total Amount Applied	RM 0.00		
Scheme Name	ALAT		

Note: Maximum Eligibility Amount =30% of Levy Balance as at 1st Jan for the year

Save Next Cancel

Employer's Profile

MyCoID		Immediate Officer	Fatin *
Company Name		Email	*

Save Next Cancel

Applications Your Session will expire within 68 minute(s)

(12) Fill in required information and click next

Levy Information

Company Name	<input type="text"/>	Levy Balance	RM 258,499.96
Total Grant Approved	RM 807,313.75	Grant Balance	RM 316,755.40
Maximum Eligibility Amount	RM 70,539.12	Total Amount Applied	RM 0.00
Total Amount Applied	RM 0.00		
Scheme Name	ALAT		

Note: Maximum Eligibility Amount =30% of Levy Balance as at 1st Jan for the year

Back Save Next Cancel

For Training Equipments

Allowable Item	<input type="text" value="Select"/>	*	Location Equipment	<input type="text"/>	*
Model Name	<input type="text"/>	*	Unit Price (RM)	<input type="text"/>	*
Quantity	<input type="text"/>		Estimated Cost For Training Scheme (RM)	<input type="text" value="0.00"/>	
Remarks	<input type="text"/>				

Add Reset

Allowable Item	Location Equipment	Model Name	Unit Price (RM)	Quantity	Estimated Cost For Training Scheme (RM)	Remarks
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For Renovation of Training Room

Details of Renovation

(13) Fill in required information and click next

Employer's Profile | Estimated Cost For Training Scheme (RM) | **Acknowledgement & Declaration of Employer** |

Levy Information

Company Name		Levy Balance	RM 258,499.96
Total Grant Approved	RM 807,313.75	Grant Balance	RM 316,755.40
Maximum Eligibility Amount	RM 70,539.12	Total Amount Applied	RM 0.00
Total Amount Applied	RM 0.00		
Scheme Name	ALAT		

Note: Maximum Eligibility Amount =30% of Levy Balance as at 1st Jan for the year

Back | Save | Submit Application | Cancel

Acknowledgement & Declaration of Employer

* I declare that the facts stated in this application and the accompanying information are true and correct and that I have not withheld/distorted any material facts. I understand that if I obtain statements, I may be prosecuted under Section 41 of Pembangunan Sumber Manusia Berhad Act, 2001 (Act 612) and in addition, PSMB may, at its discretion, withdraw the grant and recover imm the grant that may have been disbursed.

* I hereby agree that the approval of this application is subject to the finding of PSMB's officer during their training verification to our premise and/or training place (As and when needed).

Name *

Designation *

Email *

IC No. *

Date 24/02/2020

(13) Attach required supporting document, click save and submit application

Supporting Documents

*Preferred file type/format is pdf file.

Supporting Documents Checklist.

- One Quotation-Purchase of training equipment
- One Quotations for Renovation
- Internal Trainer Biodata - Notebook
- Training Room Layout (LCD Projector) - Notebook

Attachment *

File Description	Attach File
<input type="text"/>	<input type="button" value="Choose File"/> No file chosen

Allowed (Only .JPG,.JPEG,.BMP,.GIF,.PNG,.TIF,.PPM,.DOC,.DOCX,.PDF,.RTF,.XLS,.XLSX,.TXT,.PPT,.PPTX,.PPSX are allowed)

No record found





Once successfully submitted new grant application under ALAT scheme,



Grant Officer will evaluate the request within **two (2) working days** of request submission date.