

Ref. No. : (26) PSMB/1/14/13 Kulit 3

Date : 21 March 2022

TRAINING PROVIDERS' CIRCULAR NO. 04/2022

DIRECT ENGAGEMENT OF HRD CORP ACCREDITED TRAINERS

1.0 PURPOSE

The purpose of this circular is to inform the registered Training Providers on the terms and conditions for direct engagement of HRD Corp Accredited Trainers to conduct courses.

2.0 BACKGROUND

2.1 Effective 1 April 2022, HRD Corp reserve the right to directly engage trainers to conduct courses for HRD Corp.

3.0 DIRECT ENGAGEMENT OF TRAINERS

3.1 HRD Corp reserve the right to directly engage with HRD Corp Accredited Trainers to conduct courses for HRD Corp. This includes courses for HRD Corp registered employers, Malaysians or any other relevant group.

3.2 HRD Corp will only engage with trainers who are:

3.2.1 HRD Corp TTT certified or exempted;

3.2.2 Registered in the HRD Corp Trainer Development Framework; and

3.2.3 Successfully accredited by assessment or activity.

3.3 These trainers can be directly engaged by HRD Corp to conduct the following type of courses:

3.3.1 Collaboration courses;

3.3.2 HRD Corp signature courses; and

3.3.3 Any other courses where the trainer is selected and engaged directly by HRD Corp

4.0 IMPLEMENTATION DATE

4.1 This circular will be implemented on 1 April 2022.

5.0 CLOSING

5.1 For further clarification and assistance, please get in touch with our Contact Centre at 1-800-88-4800 or email support@hrdcorp.gov.my.

Thank you.

'Delivering Quality, Developing Excellence'

'Pembudayaan Norma Baharu dalam Dunia Pekerjaan Sejagat'



DATUK SHAHUL DAWOOD

Chief Executive

Human Resource Development Corporation