

Ref. No. : (25) PSMB/1/14/13 Kulit 3  
Date : 21 March 2022

## TRAINING PROVIDERS' CIRCULAR NO. 03/2022

### ENHANCEMENTS TO THE TERMS AND CONDITIONS FOR HRD CORP GOVERNMENT FUNDED INITIATIVES

#### 1.0 PURPOSE

The purpose of this circular is to inform the registered Training Providers on the enhancements to the Terms and Conditions for HRD Corp government funded initiatives.

#### 2.0 BACKGROUND

2.1 HRD Corp will introduce three (3) enhancements to the terms and conditions for HRD Corp government funded initiatives. The enhancements are as follows:

- 2.1.1 Cooling period for registered training providers to participate in government funded initiatives;
- 2.1.2 Course fees for government funded initiatives will follow the HRD Corp Allowable Cost Matrix (ACM); and
- 2.1.3 No sub-contracting for government funded initiatives.

2.2 All these enhancements will be effective as of 1 April 2022.

#### 3.0 ENHANCEMENTS TO THE TERMS AND CONDITIONS

3.1 Cooling period for registered training providers to participate in government funded initiatives

- 3.1.1 Effective 1 April 2022, only training providers who have been registered **for more than 6 months** with HRD Corp will be able to participate in government funded initiatives.
- 3.1.2 This is only applicable for HRD Corp government funded initiatives.
- 3.1.3 This is only applicable for new training providers who register starting 1 April 2022.

3.2 Course fees for government funded initiatives will follow the HRD Corp Allowable Cost Matrix (ACM)

3.2.1 Effective 1 April 2022, the course fee structure for all proposals submitted for Government funded programmes will be evaluated following the Public courses Allowable Cost Matrix (ACM) unless stated otherwise.

3.2.2 This is only applicable for HRD Corp government funded initiatives.

3.3 No sub-contracting for government funded initiatives

3.3.1 Sub-contracting is strictly prohibited for any TPs that have been approved to offer courses under HRD Corp government funded initiatives.

#### **4.0 IMPLEMENTATION DATE**

4.1 This circular will be implemented on 1 April 2022.

#### **5.0 CLOSING**

5.1 For further clarification and assistance, please get in touch with our Contact Centre at 1-800-88-4800 or email [support@hrdcorp.gov.my](mailto:support@hrdcorp.gov.my).

Thank you.

**'Delivering Quality, Developing Excellence'**

**'Pembudayaan Norma Baharu dalam Dunia Pekerjaan Sejagat'**



**DATUK SHAHUL DAWOOD**

Chief Executive

Human Resource Development Corporation