

Ref. No. : (24) PSMB/1/14/13 Kulit 3
Date : 21 March 2022

TRAINING PROVIDERS' CIRCULAR NO. 02/2022

ENHANCEMENTS TO THE TERMS AND CONDITIONS FOR TRAINING PROVIDER REGISTRATION

1.0 PURPOSE

The purpose of this circular is to inform the registered Training Providers on the enhancements to the Terms and Conditions for training provider registration with HRD Corp.

2.0 BACKGROUND

- 2.1 Currently, there is no limitation on the involvement of any individual in the registration of companies/businesses to be HRD Corp registered training providers. This has caused a situation that we detected where individuals are directors or shareholders in more than one HRD Corp registered training provider.
- 2.2 This has raised concerns on possible misconduct when it comes to disbursement of funds to HRD Corp registered training providers.

3.0 ENHANCEMENTS TO THE TERMS AND CONDITIONS

- 3.1 Effective 1 April 2022, we will monitor the directorships and shareholding of all HRD Corp registered training providers. The source for this data will be company/organization registration documents as well as searches in the Suruhanjaya Syarikat Malaysia (SSM) system.

3.2 NEW TRAINING PROVIDER REGISTRATION:

- 3.2.1 HRD Corp will conduct checking for all directors and shareholders for all new training provider registration application. Any application with directors or shareholders already involved in currently registered training providers will be queried or rejected.

3.2.2 Training providers will be required to submit their latest company/organization registration documents when submitting a renewal application. The same check as in 3.2.1 will also apply for all TP renewal applications.

3.3 EXISTING REGISTERED TRAINING PROVIDERS:

3.3.1 Government funded schemes:

3.3.1.1 Should there be several companies sharing the same director/shareholder, only ONE of these companies will be approved for government funding in any ONE initiative at any one time. While that approval is still open, the other affected companies WILL NOT be considered for government funding under that particular initiative.

3.3.2 HRD Corp Levy based schemes:

3.3.2.1 There will be no restrictions on the levy schemes related to this new policy enhancement. However, all registered training providers are STRONGLY ADVISED to look into their respective directorship/shareholdership.

3.3.2.2 The HRD Corp management is concerned with the finding by our Integrity unit that found employers were exploiting their relationship with individuals with interest in several registered training providers. The Integrity unit advises for these occurrences to be minimized.

3.3.2.3 As such, all registered training providers in this situation will be given a 4 month period till end July 2022 to consider this matter after which HRD Corp will conclusively decide on the ideal nos of registrations allowed per individual.

4.0 IMPLEMENTATION DATE

4.1 This circular will be implemented on 1 April 2022.

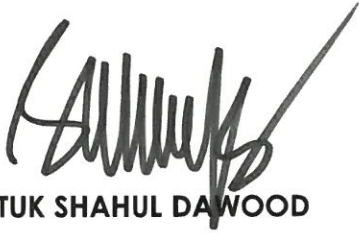
5.0 CLOSING

5.1 For further clarification and assistance, please get in touch with our Contact Centre at 1-800-88-4800 or email support@hrdcorp.gov.my.

Thank you.

'Delivering Quality, Developing Excellence'

'Pembudayaan Norma Baharu dalam Dunia Pekerjaan Sejagat'



DATUK SHAHUL DAWOOD

Chief Executive

Human Resource Development Corporation