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Date : 1 July 2021

## TRAINING PROVIDERS' CIRCULAR NO. 5/2021

### EXTENSION OF VALIDITY PERIOD FOR HRD CORP-REGISTERED TRAINING PROVIDERS

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#### 1. PURPOSE

The purpose of this circular is to announce an extension of the validity period for HRD Corp-registered training providers.

#### 2. BACKGROUND

2.1. As we are aware, Malaysia is still in the grips of the Covid-19 pandemic. Over the last 16 months, the Malaysian Government has enacted several Movement Control Orders in an effort to curb the spread of the virus. Unfortunately, this has had a negative impact on the country's economy. The training industry is one of many that has taken a hit.

#### 3. EXTENSION OF VALIDITY PERIOD FOR REGISTERED TRAINING PROVIDERS

3.1. In view of the above situation, HRD Corp will be providing a **FREE** six (6) month extension of the validity period for all current active registered training providers. This will include training providers whose registration have expired in 2021 and have yet to renew their registration.

3.2. This extension however, will not apply to training providers that are no longer active or whose registration have expired prior to 1 January 2021.

3.3. The aim of the extension is to support the business continuity of HRD Corp-registered training providers during this challenging time.

### **3. IMPLEMENTATION DATE**

This circular will be effective as of 5 July 2021.

### **4. CLOSING**

For further clarification and assistance, please get in touch with our Contact Centre at 1-800-88-4800 or email to [support@hrdcorp.gov.my](mailto:support@hrdcorp.gov.my).

Thank you.

***'Delivering Quality, Developing Excellence'***

***'Pembudayaan Norma Baharu Dalam Dunia Pekerjaan Sejagat'***



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**DATUK SHAHUL DAWOOD**

Chief Executive

Human Resource Development Corporation

## Human Resources Development Corporation



# **Frequently Asked Questions (FAQ) TP circular 5/2021**

This FAQ is prepared for HRD Corp  
Registered Training Providers

Programmes Division  
5 July 2021

## **GENERAL**

### **1. What is Training Providers' circular 5/2021?**

TP circular 5/2021 was announced on 5 July 2021. The circular states that HRD Corp will be giving a FREE 6 month extension to all active HRD Corp registered training providers as of 1 July 2021. This will also include training providers who have expired in 2021 but have yet to renew their registration.

### **2. Who will benefit from this free extension of validity?**

The following registered training providers will get the free extension:

- i. HRD Corp registered training providers who are ACTIVE on 1 July 2021.
- ii. HRD Corp registered training providers who have expired in the period from 1 January – 30 June 2021 but not yet submitted a renewal application.

### **3. How will the extension be calculated?**

The extension will be for 6 months from the date of the current validity. For example, a TP who is expiring on 31 December 2021 will be automatically extended to 30 June 2022 whereas a TP who has expired on 30 April 2021 will be automatically re-activated and extended to 31 October 2021.

### **4. I have submitted a renewal application through the eTRIS system. Am I eligible for the 6 month extension?**

Yes, you are eligible to receive the 6 month extension. However, the implementation mechanism will be as follows:

- i. Training providers who have submitted a renewal application and have already obtained a pre-approval: Please complete the renewal procedure by proceeding to pay the renewal fee as per the e-slip. We will provide 18 months validity (12 month renewal + 6 months free extension).

- ii. Training providers who have submitted a renewal application but have not received pre-approval: We will dispose the application and proceed to extend your validity by 6 months. You will need to submit a new renewal application if you wish to renew beyond the 6 months period.

**5. I have submitted a new TP registration application. However, the application process is not yet complete and my status is not yet ACTIVE as of 1 July 2021. Am I eligible for the 6 month extension?**

Since your registration has not been activated yet on 1 July 2021, unfortunately you are not eligible for the extension.

## **AMENDMENTS**

HRD Corp may update, change or amend this FAQ from time to time. Employers and Training Providers will be notified of the changes being made to strengthen this FAQ.

## **CONTACT US**

Should you have any queries, feedback, or questions, please do not hesitate to reach us through email or contact our Call Centre at 1800 88 4800 or email to [support@hrdcorp.gov.my](mailto:support@hrdcorp.gov.my)

Thank you

## **LIST OF ABBREVIATIONS**

1.	HRD Corp	Human Resource Development Corporation
2.	TP	Training Provider
3.	e-Tris	HRD Corp. Electronic Transformation System