



Our ref: ( 7 ) PSMB/25/7/6 Cover 7  
Date : 13 November 2018

## TRAINING PROVIDERS' CIRCULAR NO. 5/2018

### REPEAL OF TRAINING NEEDS ANALYSIS (TNA) CONSULTANCY SCHEME FOR SMALL AND MEDIUM ENTERPRISES (SMEs)

#### 1.0 PURPOSE

- 1.1 The purpose of this Circular is to inform training providers on the repeal of the Training Needs Analysis (TNA) Consultancy Scheme for SMEs with immediate effect.

#### 2.0 BACKGROUND

- 2.1 The TNA Consultancy Scheme for SMEs started in May 2008. The Scheme's main objective is to subsidise and assist SMEs in preparing its Annual Training Plan (ATP) on a systematic and need basis. It is also to build the capability of the SMEs training personnel in conducting the TNA in the following years through the transfer of knowledge and skills by the appointed TNA consultant under the scheme.
- 2.2 PSMB has decided to discontinue the TNA consultancy services and as such will be repealing this scheme.

#### 3.0 REPEAL OF THE TNA CONSULTANCY SCHEME FOR SMEs

- 3.1 As the SME TNA Consultancy Fund has been fully utilised, the fully subsidised SME TNA consultancy services will be discontinued.
- 3.2 In view of this, PSMB will stop receiving and processing any new application from both the TNA Consultants or employers.
- 3.3 With this, registered TNA Consultants can no longer provide the TNA consultancy services under this Scheme to the SME employers.

**PEKERJA BERKEMAHIRAN, PENERAJU KECEMERLANGAN NEGARA**



#### **4.0 CLOSING**

4.1 This Circular will take effect immediately.

4.2 Kindly contact our Call Centre at 1 800 88 4800 or email to [nhrconsultancygroup@hrdf.com.my](mailto:nhrconsultancygroup@hrdf.com.my) if you need further clarification or assistance with regards to this circular,

Thank you.

**PEOPLE, PROWESS, PROGRESS  
SAYANGI MALAYSIAKU**

With Regards,

A handwritten signature in black ink, appearing to read 'Elanjelian Venugopal', with a horizontal line extending to the right.

**ELANJELIAN VENUGOPAL  
CHIEF EXECUTIVE  
PEMBANGUNAN SUMBER MANUSIA BERHAD**