

SKIM LATIHAN BERSAMA (SLB)

OBJECTIVE

To assist employer to organised training as **in-house** using internal trainer or external trainer which its **participants are from several (two or more) employers** registered with HRDF.

The training consists of organisers and participating employers and organiser will manage the venue of the training, deals with trainers as well as to provide the consumable training materials

TRAINEES

Trainer to trainee ratio :



Min : 1 pax

Max : 35 - 40 pax

FINANCIAL ASSISTANCE

The Cost of training will be divided as per number of employer who joining the training depending on the number of trainee

**Others expenses please refer the Allowable Cost Matrix*

MINIMUM TRAINING DURATION



4 hours (1/2 day)

Submission via **eTRIS** under Skim Latihan Bersama (SLB) must be submitted by employers **BEFORE** the training commences.

HOW TO APPLY?



APPLICATION

Online application through eTRIS system.

Documents required :

- Invoice / Quotation
- Training Schedule / Course Content
- Trainer Profile



APPROVAL



CLAIM

Documents required

- Receipt & invoice (training fees)
- Itinerary (airfare) - if any
- Receipt & Invoice (transportation) - if any