

Our ref. : (28)PSMB/1/14/13
Kulit 2
Date : 7 March 2011

TRAINING PROVIDERS CIRCULAR NO. 1/2011

PROHIBITION TO APPOINT AGENTS TO RECRUIT APPRENTICES UNDER PSMB APPRENTICESHIP SCHEME

1.0 PURPOSE

- 1.1 The purpose of this circular is to inform all training providers on the prohibition to appoint agents to recruit apprentices under Pembangunan Sumber Manusia Berhad (PSMB) Apprenticeship Scheme.

2.0 BACKGROUND

- 2.1 PSMB has received many complaints from various parties with regard to the recruitment of apprentices by agents appointed by training providers to undergo training under PSMB Apprenticeship Scheme. PSMB has **NEVER ALLOWED** training providers to recruit apprentices through agents. Apprentices' recruitment process is the sole responsibility of training providers.

3.0 PROHIBITION ON THE USE OF AGENTS

- 3.1 Training providers that have been approved to participate under PSMB Apprenticeship Scheme is **STRICTLY PROHIBITED** to appoint agents for the purpose of recruiting apprentices.
- 3.2 Any training provider found to have used the services of agents to recruit apprentices have violated the terms and conditions of the agreement signed between the training provider and PSMB. Those who have violated this term and condition will be blacklisted from participating in PSMB Apprenticeship Scheme.

3.3 PSMB shall not be held responsible for any claims from any parties that have used the services of agents but were unsuccessful in their application to undergo training under PSMB Apprenticeship Scheme.

4.0 CLOSING

4.1 This circular shall be enforced with immediate effect.

4.2 For further information, please contact Siti Nabillah Natrah binti Hamshah at (03)2096 4930 or Sukri bin Kamaludin at (03)2096 4834.

Thank you.

“PSMB – SHAPING PEOPLE”
“Pekerja Berinovasi Pemacu Transformasi”

Yours sincerely,



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