



**PEMBANGUNAN SUMBER MANUSIA BERHAD (545143-D)
KEMENTERIAN SUMBER MANUSIA**

Wisma HRDF
Jalan Beringin
Damansara Heights
50490 Kuala Lumpur

Telefon : 03-2096 4800
Faks : 03-2096 4999
Talian Bebas Tol : 1 800 88 4800
Laman Web : www.hrdf.com.my
www.nhrc.com.my

Our ref: (26)PSMB/20/8 Kulit 7
Date : 29 December 2016

EMPLOYERS CIRCULARS NO. 07/2016

**THE ESTABLISHMENT OF PERAK BRANCH OFFICE EFFECTIVE 3 JANUARY
2017**

1.0 PURPOSE

- 1.1 The purpose of this circular is to inform HRDF registered employers and our stakeholders on the establishment of HRDF Branch Office in Perak as per the address below, effective from 3 January 2017:

Pembangunan Sumber Manusia Berhad (Perak Branch),
Level 19, Perak Techno Trade Centre (PTTC),
Jalan Jelapang,
Bandar Meru Raya,
30020 Ipoh,
Perak Darul Ridzuan.

Telephone no. : 05 - 526 3357

Fax no. : 05 - 526 3264

Branch Manager : En Mohd Zulkifly Bin Ahmad Rashidi

- 1.2 With the establishment of this branch office in Perak, **all employers in Perak** are to take note that their online training grants applications will be processed by Perak branch officers with effect from the above date, while manual applications are encouraged to be submitted directly to the abovementioned address. Likewise any queries or enquiries may also be directed to the branch office.

PEJABAT CAWANGAN

Utara : Tingkat 2, Wisma PERKESO, Lebuh Tenggara 2, Bandar Seberang Jaya, 13700 Prai, Pulau Pinang. Tel : 04-397 0779 Faks : 04-398 7350

Melaka : Lot 4-04, Wisma UTC, Jalan Tan Chay Yan, Off Jalan Hang Tuah, 75300 Melaka. Tel : 06-282 1537 Faks : 06-282 1536

Johor : No. 50 & 50-01, Jalan Setia 3/7, Taman Setia Indah, 81100 Johor Bahru, Johor. Tel : 07-353 8121 Faks : 07-353 8217

Pantai Timur : Pusat Latihan Hospitaliti Cherating, Perkampungan Cherating Lama, 26080 Kuantan, Pahang. Tel : 09-581 9250, 09-581 9128 Faks : 09-581 9268

Sabah : Lot B5, Tingkat 5, Bangunan KWSP, 88598 Kota Kinabalu, Sabah. Tel : 088-260 114 Faks : 088-252 114

Sarawak : Tingkat 4, Wisma PERKESO, Lot 436 Section 54, No. 52 Travillion Commercial Centre, Jalan Padungan, 93100 Kuching, Sarawak. Tel : 082-254 721 Faks : 082-254 795



CERTIFIED TO ISO 9001 : 2008
CERT NO. : AR 1483



CERTIFIED TO ISO 9001 : 2008
CERT NO. : AR 1483



CERTIFIED TO ISO 9001 : 2008
CERT. NO. : AR 1483

1.3 Notwithstanding with paragraph 1.2 above, training grant applications will still be processed if they are submitted to HRDF headquarters in Kuala Lumpur.

Thank you.

"PEOPLE, PROWESS, PROGRESS"

'PEKERJA BERKEMAHIRAN PENGGERAK EKONOMI'

Yours sincerely,

(DATO' CM VIGNAESVARAN JEYANDRAN)

Chief Executive

Pembangunan Sumber Manusia Berhad