

*Our ref. : (32) PSMB/1/14/13 Kulit 2
Date : 5 February 2013*

TRAINING PROVIDERS CIRCULAR NO. 01/2013

REVISED TERMS AND CONDITIONS FOR REGISTRATION OF TRAINING PROVIDERS UNDER CATEGORY A, B AND B(HO)

1.0 PURPOSE

1.1 The purpose of this circular is to inform training providers on the revised terms and conditions for the registration of training providers under Category A, B and B(HO).

2.0 REVISED TERMS AND CONDITIONS

2.1 To encourage more training providers to register with Human Resource Development Fund (HRDF), the Board of Directors at its meeting has decided to revoke the requirement for training providers to have incorporated for at least one (1) year with Companies Commission of Malaysia (CCM) under Category A, B and B(HO).

2.2 With this new ruling, training providers under Category A, B or B(HO) are no longer required to have one (1) year experience in conducting in-house training or public programmes before they could be considered for registration.

3.0 CONCLUSION

3.1 This circular shall take effect from 1 January 2013.

3.2 Please feel free to contact Mohamad Sukri bin Kamaludin at (03) 2096 4829 or our Customer Service Centre at 1-800-88-4800 should you required further clarification or assistance.

Thank you.

“HRDF – SHAPING PEOPLE”

“Pekerja Berinovatif Penggerak Transformasi”

Yours sincerely,

(MUHAMMAD GHAZALI ABDUL AZIZ)

General Manager

Training Resources Development Division

Pembangunan Sumber Manusia Berhad