



HRDF Claim Helper

Claim Query Resubmission

Purpose: To resubmit the query claim of approved grant application





Employer need to resubmit the query claim after the action has been taken on employer's queried claim.



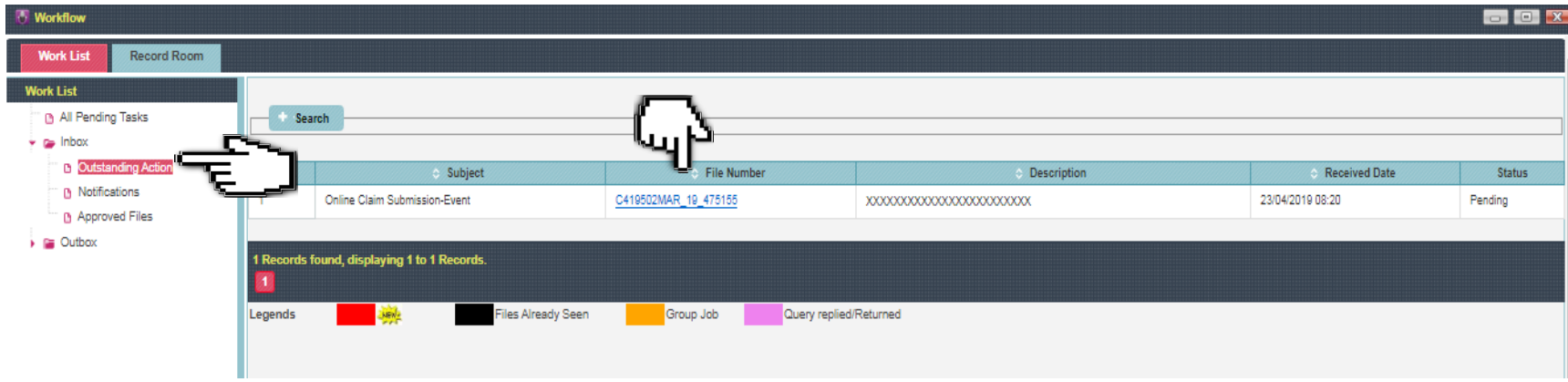
Effective 1st August 2019, training claim resubmission for queried claim must be made not more than six (6) months from the date the training programmes are completed.

(1) Login to Employer's *eTRiS* account

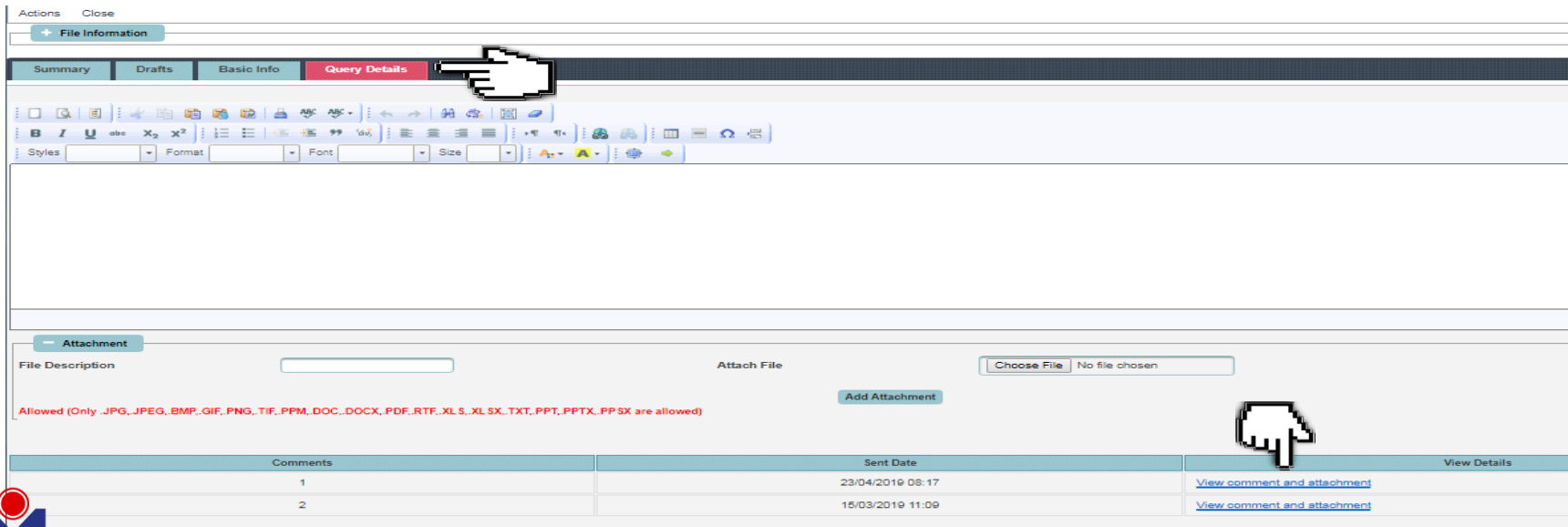
(2) Click **Inbox**



(3) Click Outstanding Action then click File Number



(4) Click on Query Details then click View comment and attachment to read on the queries sent by HRDF



(5) Read on the queries and take into action

Close

Comment	Attachment
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Tarikh:	18/12/2014
Kod Majikan:	[REDACTED]
Tarikh Daftar:	16/12/2014

PENGARAH URUSAN
[REDACTED]
32, 1ST FLOOR
[REDACTED]
JALAN SIPUT ARAN
[REDACTED] R-
[REDACTED]

Tuan/Puan,
KUIRI TUNTUTAN GERAN LATIHAN - (SBL)

Dengan hormatnya tuntutan tuan adalah dirujuk bagi kursus bertajuk seperti berikut:-

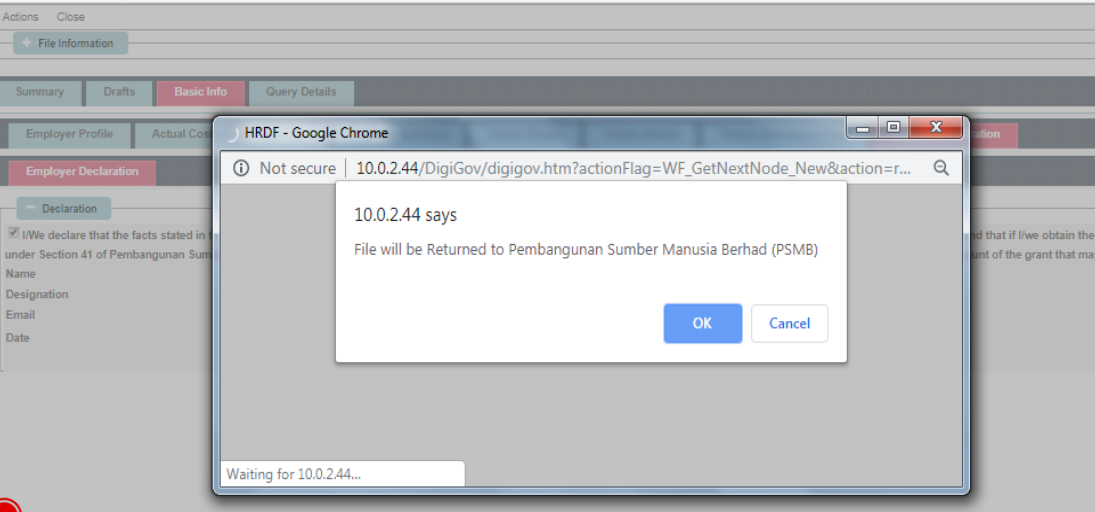
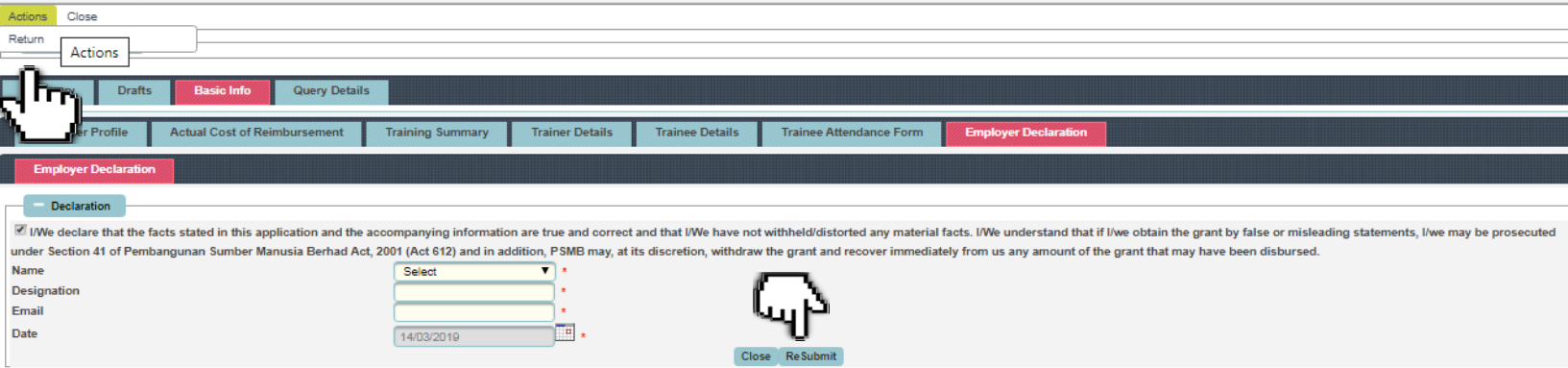
Tajuk kursus: SHOT FIRER PRACTICAL COURSE
No. Geran [REDACTED]
No. Tuntutan: C004000000_4_002400
Tempoh: 03/12/2014 - 04/12/2014

Tuntutan di atas tidak dapat diproses di atas sebab-sebab berikut:
STATUS KEHADIRAN PELATIH MENYATAKAN 'NO' DI BAHAGIAN 'TRAINEE DETAILS'
SILA KEMASKINI DAN PASTIKAN KEHADIRAN PELATIH ADALAH 'YES' JIKA HADIR UNTUK TINDAKAN PROSES TUNTUTAN SELANJUTNYA

Justeru tuan adalah dinasihatkan untuk mengambil tindakan berikut:
.....

2. Pastikan kuiri di atas diambil tindakan sewajarnya dan sila kebalikan borang tuntutan bersama dokumen-dokumen yang diperlukan dalam tempoh sebulan daripada tarikh surat ini. Tuntutan ini boleh ditolak sekiranya tindakan tidak diambil dalam tempoh yang telah ditetapkan.

(6) After action has been taken for the queries sent then click **Action > Return** or **Resubmit Button** then click **OK** for the resubmission of claim to HRDF





Once employer click the Resubmit button, considered the claim has been successfully submitted.



Claim Officer will review and check the claim submission within **five (5) working days**.



Once claim has been approved, employer will receive the letter of approval via email.